

## CAMDENS PROMISE CHARTER-08006215 - Corrective Action Report

Section	Form subsection	Site Name	Question #	Due Date	Status
On-Site Assessment Tool	Verification		207	02/25/2019	CAP Accepted
<b>Corrective Action History</b>	CAP Accepted Kate Marsh 03/14/2019 11:15 AM	CAP Accepted			
	CAP Submitted RICHELLE BAUGHN 03/08/2019 12:25 PM	Will send out the correct number of verification, error prone from MEL and number of student from verification worksheet.			
	CAP Rejected Kate Marsh 02/27/2019 08:33 AM	Please explain the measures taken to ensure that it will not reoccur in the future.  Indicate the date of implementation.			
	CAP Submitted RICHELLE BAUGHN 02/22/2019 01:56 PM	[REDACTED] Free application was added as the 14th application verified. Still waiting for parents documentation.			
<b>Corrective Action History</b>	Flagged Kate Marsh 01/25/2019 09:50 AM	The number of applications verified by the SFA must be exactly the same as the sample size number identified in Part 1 of the Verification Collection Report. With the exception of any questionable applications verified for cause, SFAs must not verify more than or less than the sample size calculated.  14 applications were required to be verified - only 13 were verified.  Explain, in detail how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future.  Indicate the date of implementation..			
	Certification and Benefit Issuance		126	02/25/2019	CAP Rejected
<b>Corrective Action History</b>	CAP Rejected Kate Marsh 03/14/2019 11:15 AM	Please indicate the date of correction for all application errors in the SFA-1 under "Corrections" tab.			
	CAP Submitted RICHELLE BAUGHN 03/08/2019 12:28 PM	Corrections were made January 25. Realtime and POS techs were notified of the system errors.			
	CAP Rejected Kate Marsh 02/27/2019 08:29 AM	Please indicate the date of correction for all application errors in the Corrective Action AND in the SFA-1.			

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	CAP Submitted RICHELLE BAUGHN 02/22/2019 02:02 PM		Four errors found were corrected in POS. The Realtime/POS techs were notified of the system errors and administrators will follow up to make sure there are no duplicates in the number of households and case number application do not calculate income.		
	Flagged Kate Marsh 01/25/2019 09:50 AM		<p>Incomplete and/or incorrectly determined applications were found during the State Agency review of the selected applications. Errors were recorded on the Eligibility Certification and Benefit Issuance Worksheet (SFA-1.)</p> <p>The SFA must indicate the date of correction for all application errors.</p>		
On-Site Assessment Tool - Site	Meal Components and Quantities - Day of Review	Rosedale	401	02/25/2019	CAP Accepted
<b>Corrective Action History</b>	CAP Accepted Kate Marsh 03/13/2019 10:46 AM		CAP Accepted		
	CAP Submitted RICHELLE BAUGHN 03/08/2019 12:14 PM		On March 1st, we had a Cafe Staff meeting to go over all POS procedure. No students will be charged for fruit only.		
	CAP Rejected Kate Marsh 02/27/2019 08:37 AM		<p>Please explain in detail the measures taken to ensure that it will not reoccur in the future - training, etc.</p> <p>Indicate the date of implementation.</p>		
	CAP Submitted RICHELLE BAUGHN 02/21/2019 11:44 AM		Only Students with the required meal components will be charged as a meal in POS.		
	Flagged Kate Marsh 01/25/2019 09:50 AM		<p>Students must take the required number of components for breakfast in order for their meals to be claimed for reimbursement. If the SFA has offer versus serve, students must select at least 3 food items in the proper quantities. One item selected must be ½ cup fruit and/or vegetable. Food service staff/cashiers must receive training on how to accurately recognize a reimbursable meal under offer versus serve.</p> <p>One student meal was claimed as a reimbursable breakfast with only a banana.</p> <p>Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future.</p> <p>Indicate the date of implementation.</p>		

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Off-Site Assessment Tool	Local School Wellness		1001	02/25/2019	CAP Accepted
<b>Corrective Action History</b>	CAP Accepted Kate Marsh 02/27/2019 08:36 AM	CAP Accepted			
	CAP Submitted BECKY LEADBEATER 02/22/2019 10:42 AM	Attached is the complete Wellness Policy Assessment Tool			
	Flagged Kate Marsh 01/25/2019 09:57 AM	<p>The Local School Wellness Policy posted on the district website at the time of the review did not match the hard copy provided. The website must be updated to the most current version of the policy and edited for the specific SFA.</p> <p>Explain, in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future.</p> <p>Indicate the date of implementation.</p>			